



FIDELCO FUNDRAISER, APPEARANCE & TOUR REQUEST FORM

Thank you for your interest in Fidelco Guide Dog Foundation; we welcome the opportunity to share our mission with the community! Please submit requests at least two months in advance.

Fill out the form below and return it to the address provided. We will then review your request and notify you by email within five business days. Thank you for thinking of Fidelco and our life-changing German Shepherd Guide Dogs.

Return all requests to: Fidelco Guide Dog Foundation, 103 Vision Way, Bloomfield, CT 06002 events@fidelco.org

I. Contact

Name of group _____

Contact person _____

E-Mail _____ Work Personal

Phone #1 _____ Work Cell Home

Phone #2 _____ Work Cell Home

Website _____

Will this person also be the onsite point of contact?

Yes No, *Details* _____

II. Engagement Overview

Day/Date: _____ Time _____

If exact date is yet to be determined, please provide general guidelines (e.g., timeframe, preferred day(s) of week, dates to consider, dates to avoid, etc.)

Please describe anticipated attendee demographic mix (Staff/Faculty, Parents, Over 18, etc.)

Anticipated # Attendees _____ Children Expected-Age Range _____

Check which applies Fidelco Campus Tour Only (Skip to Section IV) Other Engagement

III. Event Specifics

Event Name _____

Event Venue _____

Street Address _____

City, State _____

Length of overall program _____ Set up time _____ Break down time _____

Are there any audio/visual equipment availability OR needs onsite?

No Yes, *Details* _____

III. Event Specifics (Cont.)

Type (check ALL that apply)

- | | |
|--|---|
| <input type="checkbox"/> Indoor | <input type="checkbox"/> Club Meeting |
| <input type="checkbox"/> Outdoor | <input type="checkbox"/> Lunch |
| <input type="checkbox"/> Private | <input type="checkbox"/> Dinner |
| <input type="checkbox"/> Public | <input type="checkbox"/> Vendor/Booth Opportunity |
| <input type="checkbox"/> Fidelco Fundraiser | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Other Fundraiser:
Beneficiary: _____ | |

Provide a short narrative of how you envision Fidelco's presence for this request, if any:

Do you anticipate any other animals?

- No Yes, *Details* _____

Do you anticipate media presence?

- No Yes, *Details* _____

Other requests/ requirements/ restrictions

Has Fidelco ever been involved with your group in the past?

- No Yes, *Date(s)* _____

IV. Communications

Are you interested in receiving the following? *FidelcoNews* (newsletter) Event announcements

How did you hear about Fidelco?

Comments or questions

We ask for a minimum donation of \$500.

Please describe how your group would be able to make a donation, or in-kind contribution, to Fidelco.

Today's date _____